



Vino & Notes 2023 Agreement and Release of Liability

This agreement is entered into by and between Habitat for Humanity of Teller County (HFHTC), a not-for-profit Colorado Corporation, and the Exhibitor (wineries and vendors) and Food Vendors. Please read, understand, and comply with the following criteria:

1. Exhibitors and food vendors, please provide a copy of current sales tax license to HFHTC
2. Exhibitors and food vendors, please provide a copy of current Certificate of Liability Insurance to HFHTC
3. Exhibitors and food vendors are required to turn in the 1 - 2 Day Event License to HFHTC
4. Food vendors are required to turn in the Temporary Retail Food Application to HFHTC
5. Exhibitors are responsible for providing their own equipment, except for ice and water which will be provided.
6. **Please bring weight; for your display tents, as no stakes are allowed in the park.**
7. Exhibitors and food vendors are responsible for the delivery, handling, load-in, set-up, teardown and removal of their displays, & the disposal of all trash & recycling.
8. Load-in begins at 7:00 a.m. on Saturday, August 5.
9. All exhibitors and food vendors must be show-ready by 11:45 a.m.
10. Exhibitors are responsible for collecting sales tax of 8.49% (Colorado – 2.9%, Teller County – 1%, Woodland Park – 4.09%, Special Tax – 0.5%) and reporting it on CO Dept. of Revenue Special Event Retail Sales Tax, Forms DR 0589 and DR 0098, and the City of Woodland Park Sales Tax Return.
11. Booths serving alcohol are responsible for serving alcohol to event attendees wearing a wristbands designating legal drinking age. Vino & Notes Festival staff will check IDs at the event entrance and give everyone 21 and over a **blue** wristband to designate legal drinking age.
12. At all booths serving alcohol, alcohol must be dispensed by a professional bartender or server that has taken a formal alcohol awareness training course.
13. Exhibitors will break down at 6:00 p.m. The festival music will continue until 8:30 p.m.
14. No exhibitor vehicles are permitted in the Vino & Notes festival area during the event. Any vehicles left within the perimeter will be towed at the owner's expense.
15. Photographs taken of food vendors or exhibitors, their booths, products, and/or staff, may be used by HFHTC for Vino & Notes promotional purposes.
16. Vino & Notes is a one-day, outdoor event. The festival will not be cancelled for inclement weather so be prepared. No refunds will be issued in the case of force majeure.
17. If the exhibitor or food vendor cancels, no refund of the booth fee will be given.

Will you be using a generator?

YES

NO





Vino & Notes 2022 Agreement and Release of Liability

By signing below, I agree to indemnify and hold harmless Vino & Notes 2023, Habitat for Humanity of Teller County, and its employees and representatives, from and against any liabilities, losses or damages, including personal injury and personal property damages, arising out of participation as an exhibitor or food vendor, at the Vino & Notes 2023 festival. I agree to accept total responsibility for my booth space and property while attending Vino & Notes 2023. I agree that I am responsible for leaving the space I occupied in as good of condition as I found it in.

Business Name (print): _____

Name of Business Contact: _____

Signature: _____ Date: _____

