



Vendor Registration Form

Please print clearly. Make checks payable to **Charitable Treasures Workshop, PMB243, P.O. Box 220, Woodland Park, CO 80866. Info: 719-686-7775; info@charitabletreasuresworkshop.com.**

CATEGORY Art/Craft Food Packaged Food Wine-Themed Products Winery

Contact Person Name _____

Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Day Telephone _____ Cell Phone _____

Email _____ Website _____

Business or Menu Description _____

Sales Tax ID number _____

Slides of products, portfolio, and booth enclosed Yes _____ No _____

Registration Fee Booth Space @ \$50 per 10 by 10 space (all booths are inside the restricted access area)

= \$ _____

Electricity for Vendors @ \$35 = \$ _____

(Electricity must be purchased now otherwise it cannot be made available to vendors on the day of the event)

TOTAL ENCLOSED = \$ _____

Please make checks payable to: Charitable Treasures Workshop. To charge your Registration, call 719-686-7775. Paperwork must still be mailed/faxed if charging your fee.

Agreement:

- Vendors are responsible for collecting sales tax of .069 and reporting it on CO Dept. of Revenue Special Event Retail Sales Tax, Form DR 0589 and DR 0098.
- Vendors are responsible for the delivery, handling, set up, take down and removal of their display.
- Food vendors – Will contact the Teller County Environmental Health Department directly, Tel: 719-687-5250, with any questions regarding licensing for the event and completion of the Teller County Mobile/Unit/Temporary Event Packet.
- “*Vino & Notes*” will not be cancelled for inclement weather – so be prepared as “*Vino & Notes*” is an outdoor event.

I agree to abide by the rules and regulations stated in this letter and accept total responsibility for my booth space and property while attending the Festival. I agree that I am responsible to leave the space I occupied in as good of condition as I found it. I agree that no vendor vehicles are permitted in the Festival area during the Festival and vehicles left within the perimeter will be towed at the owner’s expense. Further, I agree that photographs taken of me, my booth, products, and/or workers, may be used by the *Vino & Notes* - Wine & Jazz Festival for promotional purposes. **If you are selected and do not attend, no refund of your booth fee will be given.**

Signature _____ Date _____